

**FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING**  
**July 8th, 2024**

**CALL TO ORDER**

FCPL Board Treasurer Betty Martens called today's Board Meeting to order at 6:02 p.m. Present at the meeting were Trustees Betty Martens, Brian Walsh, Phyl Olinger, Raenae Overmyer, and Paul Zartman. Absent: Rachel Arndt and Emily Schouten. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, Administrative Assistant Michelle Conley, Margaret Pendley, and Erica Coffing. Library Attorney MacKenzie Breitenstein and Architect Matt Mayol were also present.

**APPROVAL OF MINUTES**

The June Board Meeting minutes were read and approved after a motion by Walsh. Zartman seconded. Motion carried.

**APPROVAL OF FINANCES**

The finances were presented to the Board for review. Olinger moved to approve the financials. Walsh seconded. Motion carried.

**OLD BUSINESS**

**Memorial for Carol**

Olinger moved to table this topic until next meeting. Zartman seconded. Motion carried.

**NEW BUSINESS**

**Elect President**

Walsh moved to nominate Paul Zartman as Board President. Olinger seconded. Motion carried. Olinger moved to close the nomination. Walsh seconded. Motion carried. Martens moved to appoint Paul Zartman as the Board President. Walsh seconded. Motion carried.

**Survey Proposal & Geotechnical Soils Investigation**

Martens moved to approve Matt Mayol's recommendation to accept the Vittrion Group proposal of \$15,960 for the surveying of the library properties and the Alt & Witzig Engineering, Inc. proposal of \$7,275 for the geotechnical soils investigation of the Aubbee Branch. Walsh seconded. Motion carried.

**Upcoming Bond Issue**

**Adopt Preliminary Bond Resolution:**

It was explained that Ice Miller LLP, bond counsel had been consulted, relative to the procedure to be followed in connection with the proposed bond issue and the rendering of an opinion approving the legality of the bonds. The Board was then presented with a form of preliminary bond resolution recommended for adoption to authorize the issuance of bonds. After due consideration of the preliminary bond resolution, Martens moved to approve the adoption of the Preliminary Bond Resolution, Walsh seconded and carried, the same was adopted and is attached hereto as Exhibit A.

**Adopt Reimbursement Resolution:**

The President further stated that the Board needed to consider a Reimbursement Resolution. Walsh moved to approve the Declaration of Official Intent to Reimburse Expenditures. Martens seconded. Motion carried. The resolution attached as Exhibit B was adopted.

**Website Update**

Erica presented the Board with an updated website designed using Wix. She demonstrated the ways the redesigned website improves usability and access to the site.

**Schedule Director Evaluation**

The Board scheduled an Executive Session for Tuesday, August 6<sup>th</sup> at 5:00 PM.

**DIRECTOR’S REPORT**

Stineback highlighted several things in her May report.

**OTHER BUSINESS**

**Adjourned**

Walsh moved to adjourn the meeting. Olinger seconded. Motion carried. Meeting was adjourned at 7:06 by Zartman.

Respectfully Submitted, Michelle Conley, Administrative Assistant

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Phyl Olinger

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Paul Zartman

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Betty Martens

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Raenae Overmyer

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Brian Walsh

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Rachel Arndt

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Emily Schouten

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**Next Regular Board Meeting:**

Monday, August 12<sup>th</sup>, 2024 at **6:00 p.m.** via Zoom or at Rochester Branch.