

FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING

March 14, 2016

CALL TO ORDER

FCPL Board President Keith McGrew called today's regular board meeting to order at 4:07p.m. Present at the meeting were board members Mrs. Glenda Sayger, Mrs. Rosa Metzger, Mr. Bob Uhrich, Mrs. Raenae Overmyer, Mrs. Linda Erp, Mrs. Sandy Sawyer, and Mr. Keith McGrew. FCPL staff members present were Director, Jon Gaskill, Audio/Visual Department Head, Tami Holloway, and Administrative Assistant, Dustee Kelly.

APPROVAL OF MINUTES

The Board reviewed February's board minutes. Nobody had any questions. Mrs. Rosa Metzger motioned to approve the minutes. Mrs. Linda Erp seconded. Motion carried.

APPROVAL OF FINANCES

Payroll claims in the amount of \$44,630.51 and monthly claims in the amount of \$82,922.13 were presented for the board's review and approval. There was a question about claim 24259 and claim 24337. They both were to the same company and same amount. The board wondered if it was a double payment. Director, Jon Gaskill, believes the payments were for January and February respectively, but will double check with Business Manager, Dawn Grubbs. Mr. Keith McGrew would like to have Mike's Trash Removal pick up trash for the Fulton branch instead of the current company Waste Management. Mike's has done free extra pickups during the summer for the Rochester branch when we have the summer lunch program and Keith thought it would be nice to hire a local company who has helped the library out. Mrs. Sandy Sawyer motioned to hire Mike's Trash Removal for the Fulton branch's trash pickup. Mr. Bob Uhrich seconded. Motion Carried. There was a question about why we are paying insurance for solar panels when there currently is no solar panels. Director, Jon Gaskill, said it was required with the Financing contract. There were no other questions. Mrs. Linda Erp motioned to approve the Financials. Mr. Bob Uhrich seconded. Motion carried.

PATRON FORUM

There were quite a few members of the public present. I wasn't able to get everyone's name who was there. The people I was able to get the names of include: Mary Scott, Roger Rouch, Annette Young, Becky Gray, Becky Williams, Jim Straeter, and John Little. Mr. John Little voiced concern over the library's policies. He said they were not being kept up to date. Mr. Keith McGrew asked Mr. John Little if the board could meet with him to discuss the problems he found with the library's policy manual. Mr. John Little said he would be glad to. Mrs. Becky Gray commented that her husband brought in a box of books for donation. He was told that the library doesn't take books that are over 5 years old. She asked if that was true. Director, Jon Gaskill, said it is true. Mrs. Annette Young asked why the library is looking for another law firm to look over the personnel policy when the library already has one. She commented that it is a waste of money. The answer was that it's best to hire a firm that is familiar with personnel policies.

OLD BUSINESS

The board was asked for approval to pay Johnson-Melloh Application #2 -\$41,800 and the Solar/LED project update. Mr. Jim Straeter said that there are 5 things that are questionable about the contract. Mr. Keith McGrew proposed tabling the payments to give Johnson-Melloh time to amend the contract if they can. Mr. Bob Uhrich moved to table the payment to Johnson-Melloh and the payment to Sterling National Bank. Mrs. Sandy Sawyer seconded. Motion carried.

A proposal to select a law firm for the Personnel Policy Manual Review & Revision was asked of the board. Mrs. Sandy Sawyer moved to table the selection of a law firm to review the personnel policy. Mrs. Rosa Metzger seconded. Motion carried.

The board was asked for a director salary increase. Mrs. Rosa Metzger motioned to deny the increase in salary for the director at this time. Mrs. Glenda Sayger seconded. Motion carried.

NEW BUSINESS

The following 3 items: Review DVD Policy, Review Time-Off Leave Policy, and Review Education Reimbursement Policy were put on the agenda by request of board president, Keith McGrew. He would like the board to discuss these policies at a later date. He would like them updated to better help staff.

There was a presentation by Brian Johnson and Judy Climie from the Fulton County Community Foundation. The library received a \$1,375.60 check. This is the distribution check from the library's endowment fund. The board was asked permission to close on 4/26/16 until 4 p.m. for Staff Training. Mr. Bob Uhrich motioned to approve closing the library until 4 p.m. for staff training. Mrs. Rosa Metzger seconded. Motion Carried. The board was asked for permission to place FCPL Attorney Greg Heller on retainer for legal services. Mr. Bob Uhrich motioned to table placing FCPL Attorney Greg Heller on retainer for legal services. Mrs. Linda Erp seconded. Motion carried.

DIRECTOR'S REPORT

Director, Jon Gaskill, highlighted a few key topics in his report.

OTHER BUSINESS

No other business needed discussed.

AJOURNMENT

Mr. Bob Uhrich motioned to adjourn the board meeting. Mrs. Linda Erp seconded. Motion carried. Mr. Keith McGrew adjourned the meeting at 5:15 p.m.

Respectfully Submitted,
Dustee Kelly, Administrative Assistant

Next Regular Board Meeting:

Monday, April 11, 2016 at **6:00 p.m.** in the FCPL Indiana Room: Rochester, IN